

**ROSER MEMORIAL COMMUNITY CHURCH
COUNCIL MEETING
August 25, 2021**

In Attendance: Glenda Beck, Jim Bennington, Beth Bernet, Cherrie Birkman, David Cheshire, Doug & Dianne DeLong, Andy Devries, Nancian Hall, Jean Knopp, Cathy Meehan, Linda Moore, Peggy Nash, Gretchen Petrasky, Ron Piatt, Cass Robertson, Rev. Dirk Rodgers, Jeanette Rothberg, John & Sharon Skladany, Ron Vandeman, Dick Walter, Alan Ward.

Chair of the Congregation, Glenda Beck called the meeting to order at 7:05 pm. Meeting was held remotely by Zoom.

Joys & Concerns were shared. Nancian Hall opened the meeting in prayer.

APPROVAL OF COUNCIL MEETING MINUTES:

- **MOTION by Jim Bennington to approve the minutes from 7/28/21 as published.**
2nd Jean Knopp
MOTION PASSED

ACTION ITEMS:

- **MOTION from Exec Committee to approve a fee of \$100 for event videographer remuneration for events other than normal Roser events held during normal working hours.**
2nd Jim Bennington
MOTION PASSED
- **MOTION from Exec Committee to open the church building to non-Roser groups (for example - Garden Club) with the understanding that Roser may require them to use masks.**
2nd Gretchen Petrasky
MOTION PASSED
- **MOTION from Jim Bennington for approval of a committee to be formed by Pastor Dirk Rodgers concerning communications.** Dirk will clarify the mission of the committee and recommend its members for Council approval.
2nd Randy Zion
MOTION PASSED
- **MOTION from David Cheshire of Board of Finance "As Vice-Chairs of the Congregation, to add Cathy Meehan and delete Mark Morris as authorized signers for the Roser checking account".**
2nd Jim Bennington
MOTION PASSED
- **MOTION by David Cheshire of the Board of Finance to formalize the May 2021 Council review and approval of the updated financial procedure for legacy donations in the Board of Finance Handbook to read "The amount and timing of legacy and estate bequests is unknown. When received, the Board of Finance will review undesignated bequests**

exceeding \$5K and recommend the best use(s) of such funds for Council review and approval, based on then-current needs for church operations, additional capital improvements, and increasing the Endowment / to-be-named Sustaining fund. Smaller bequests and the annual Dr. French bequest are currently part of the Congregation-approved Annual Budget."

MOTION PASSED

- **Neil's letter of resignation** – Glenda Beck reported that Neil has resigned due to personal reasons effective October 15, 2021.

REPORTS PRESENTED - IN ADDITION TO THE PUBLISHED AUGUST 2021 B/C REPORTS

Senior Pastor – Rev. Dr. Dirk Rodgers

- Dirk's written report was sent to Council members.
- Question on if there can be food at Terrific Tuesdays. Consensus was no food will be served at this time.
- A new 4 week Bible study begins in October with one venue at his home, one at the church, and one on-line.
- Liz's surgery was successful. She has friends helping to support her in New Hampshire.
- Two new members plan to join.

Trustees – Alan Ward

- AC went out in Fellowship Hall – they are getting bids to fix it
- Island Players have resolved their parking issue – they will park at Crosspoint Church.

Deacons – John Skladany

- Have not met. No report. Will begin meeting in-person in September.

Stephen Ministers – Jeanette Rothberg

- Will provide GriefShare beginning in September
- Dirk and Cathy will finish Stephen Minister Leadership training soon and will be looking at holding Stephen Ministry training at Roser in the future.

Guild – Cherrie Birkman

- They are finishing up getting the Thrift Shop organization completed and open soon.

BREd - Beth Bernet

- Family Fun Night is postponed due to uncertainty from Covid.
- Operation Christmas Child in November. They need 2-piece shoe boxes & will wrap on 10/3/21.
- BayFest October 16th. They plan to include children's activities.
- Plan to participate in Trunk or Treat 10/31/21.
- Christmas Parade but no date available yet.
- Bethlehem Walk is Sunday, 12/5/21 after the concert.
- Need more members on BREd.
- Children's Sunday School is held as needed. If there are children, they will teach.

Membership – Sharon Skladany

- Welcome to two new members.

MUSIC – Jeanette Rothberg

- The committee did not meet this month. They are communicating by email and are gathering input regarding dropping the choir robes going forward and will decide the issue at their next meeting.

Stewardship – Dick Walter – 1st reading will be next month Let Dick know of any issues.

Amendment 4 to the Roser Bylaws Adopted MM DD, YYYY

Following due Notice, On motion duly made, seconded and passed:

1. Amend the Definitions Section by adding:

“**Legacy Gift**” is a gift that comes to Roser via the Will of the Donor.

Amendment 4, adopted xx/xx/xxxx

“**Roser Sustaining Fund**” is comprised of the Gifts of Donors and funds designated by the Roser Council. The Fund is restricted in distributions to an annual amount to support Roser operations and possible emergency support as recommended by the Roser Council and approved by the Congregation. The annual amount shall not exceed four percent of the average monthly balance of the Fund for the 12 months of the preceding Fiscal year and shall be approved by the Congregation at the Annual meeting.

Amendment 4, adopted xx/xx/xxxx

2. Amend Article IV Appointed Positions and Officers, by adding Section E. as below

E. A Legacy Giving Administrator shall be appointed by the Chair of the Congregation, subject to approval by the Council, for an indefinite term. The Legacy Giving Administrator shall be charged with developing, coordinating and administering a Legacy Giving Program for Roser Community Church, to include a John Roser Society, composed of those who have included Roser in their Will.

The Legacy Giving Administrator shall be a member of the Stewardship Committee and be supervised by the Chair(s) of the Stewardship Committee.

Primary duties of the Administrator shall be to:

- Be the Roser point person for the Legacy Giving Program;
- Promote Legacy Giving and the John Roser Society, and to the extent possible, work with donors to designate purposes for their gifts (i.e. the Roser Sustaining Fund, as The Council deems best, specific areas such as music, missions, etc.)
- Recognize those who opt-in as members of the John Roser Society.
- Send letters of appreciation to the families of legacy givers

Amendment 4 adopted x/xx/xxxx

3. Amend paragraph three, line two of Article VIII, Section K, Stewardship Committee, by replacing “Endowment” with “Roser Sustaining”.

Amendment 4, adopted xx/xx/xxxx

4. Amend Article IX, Section D. Roser Investment Committee as follows:

Item number 1. shall be replaced in its entirety by: “Investment of funds of the Roser Sustaining Fund”.

Amendment 4, adopted xx/xx/xxxx

All references in the Section to “Endowment” shall be replaced by “Roser Sustaining”.

Amendment 4, adopted xx/xx/xxx

5.
 - a. Amend Article VI, Section E, Financial Secretary and Assistant Financial Secretary by removing paragraph 2 and Amend Article VIII, Section K, Stewardship Committee by adding the aforementioned paragraph as paragraph 4. Further amending the paragraph added by replacing “Financial Secretary” in lines 1 and 4 with “Committee”.
 - b. Add to the section Stewardship Committee as paragraph 5:

“Should a gift be received undesignated, or designated to a purpose unacceptable to Roser, it shall be referred to the Board of Finance for action pursuant to the Board’s then current policy and practice regarding such gifts. Keeping in mind, the need to discern, and comply with, the Donor’s intent”
 - c. Move the last sentence of the now paragraph 4, to create paragraph 6.

The result being that the addition to the Stewardship Committee section shall be paragraphs 4, 5, and 6, reading:

“The Committee shall also be responsible for determining, in accordance with Roser Policies the acceptability of all gifts, memorials, and donations that have a specifically designated purpose. In the event the proposed designation is deemed unacceptable to Roser, the Committee shall make all reasonable effort to identify, with the donor, a purpose that is acceptable and consistent with Roser Policies.

Should a gift be received undesignated, or designated to a purpose unacceptable to Roser, it shall be referred to the Board of Finance for action pursuant to the Board’s then current policy and practice regarding such gifts. Keeping in mind, the need to discern, and comply with, the Donor’s intent.

No plaques or inscriptions shall be allowed.”

Amendment \$4 Adopted xx/xx/xxxx

Financial Reports – David Cheshire and Jim Bennington

- July numbers continue to be in good shape – Income was greater than projected, expenses were less than projected. Deficit of \$10K was less than projected \$39K. YTD positive bottom line.
- Concern that Covid numbers have not improved with increased vaccinations.
- Weekly giving is still looking good. Question if seasonal residents will alter their plans to return to Florida this year. Realtors are seeing some hesitancy for travel to Florida.
- Investments fluctuate but continue to do well.

	YTD 2021	YE 2020
Endowment Investments:	\$418.5K	\$386.4K
Oper / Emer Reserves	<u>\$393.5K</u> (\$115.8K in cash)	<u>\$329.8K</u>
Total Investments	\$812.0K	\$716.2K

- Financials Report – As of July 30, 2021 (compiled from detail reports):

Executive Summary of YTD Operating Income and Expenses

	2021	2020
Operating Income	\$303,817	\$317,854
Unrestricted Memorials	<u>\$102,575</u>	<u>\$145,512</u>
Total Income	\$406,392	\$463,366
Operating Expenses	\$374,583	\$351,460
Capital Improvements	<u>\$1,329</u>	<u>\$0</u>
Total Expenses	<u>\$375,912</u>	<u>\$351,460</u>
Net Operating Income	\$30,480	\$111,906
<u>Specials (Designated)</u>	2021	2020
Income	\$78,369	\$101,825
Expenses	<u>\$142,269</u>	<u>\$75,467</u>
Net Special Income	-\$63,906	\$26,358

Statement of Financial Position:

Total Liabilities and Net Assets as of July 31, 2021:

	2021	2020
	\$1,100,123.21	\$941,805.04

OLD BUSINESS

- Food Pantry
 - 38 bags in July, \$9000 for Sponsored Food Recipient program
 - Continue to look for space to place blessing boxes – let Jack know.
 - Need to consider how to fund the program going forward as we are using the money quickly.
- AV Equipment - Jim Bennington reported new camera for Sanctuary has been received but technician is currently out with Covid. The other camera is now in stock and they hope to receive it soon. Emily's husband is volunteering with her and they plan to work every other Sunday with Jim and Matt work the other Sunday.

NEW BUSINESS

- Love offering for Neil will be collected – note on check to designate it is for Neil. A going away event will be held the last Sunday Neil will be here.
- Glenda spoke with Robin Hogan from Ohio who verified the history of Roser and Fig Newton, as told by her mother, Laura Louise Norman, who is in her 90's. Contact Glenda for more information, or if anyone knows of recent information pertaining to the Roser family.

Next Meeting: The next regular meeting of Council is scheduled for Wednesday, September 22, 2021 online at 7:00 PM.

Adjourn / Prayer: The meeting was adjourned at 8:40 PM, ending with prayer by Pastor Dirk Rodgers.

Minutes submitted by Cass Robertson, Clerk of Council